

**MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY  
OFFICE OF COMMUNITY DEVELOPMENT (OCD)  
ON-SITE RENTAL COMPLIANCE REPORT**

To comply with Federal HOME program guidelines, all grantees who receive MSHDA funding for Rental Development or Rental Rehabilitation activities are required to annually report the status of HOME assisted rental units as they relate to affordability and on-site inspections. The attached form will be mailed to you annually (in the month of January) or a member of our CD staff may contact you directly to compile this required information. The information will continue to be solicited until there are no HOME units remaining in the affordability period.

GRANTEE:

GRANT CONTRACT #:

REPORTING PERIOD:

GRANT CONTRACT TERM: \_\_\_\_\_ Thru \_\_\_\_\_ FINAL: " YES " NO

**CERTIFICATION:** I certify that to the best of my knowledge and belief this report is correct and complete and accurately presents the current status of the approved HOME/OCD funded housing grant.

**AUTHORIZED OFFICIAL:**

Name

Title

Signature

Date

Address

Phone

**RETURN TO:** Michigan State Housing Development Authority  
Office of Community Development  
401 S. Washington, PO Box 30044  
Lansing, MI 48909  
517/373-1974

**ON-SITE RENTAL COMPLIANCE MONITORING: (HOME FUNDED RENTAL PROJECTS ONLY)**

A representative sampling of units assisted must be inspected in each project throughout the affordability period as follows:

- Projects with 1-4 assisted units, once every 3 years
- Projects with 5-25 assisted units, once every 2 years
- Projects with 26 or more assisted units, every year

HOME assisted rental units still in affordability period

\_\_\_\_\_

Units inspected on-site during reporting period

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Units inspected with findings

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